MINUTES- January 5, 2016

Chewelah Arts Guild Program Budget Process

MEETING CALLED TO ORDER: The meeting was called to order by Board Member Judy Bean at 5:30 pm at Jenkins High School Library.

MEMBERS PRESENT: Judy Bean, Robert Nein, Ed Broberg, Dawn McClain, Leslie Kristiansen and Diana Kinzler.

MEETING CONTENT: Judy Bean did a brief presentation on Budget Types and passed out a form which

outlined four budget types. She then presented her thoughts that a Program Based Budget using some aspects of the Line Item Budget would be best for the Chewelah Arts Guild. Judy then asked for questions or comments and there was a brief discussion of budgets.

Judy then passed out prepared Assignment Packages to Board Members associated with specific events. The packages included budget information for: Administrative costs; Art Walks; Artists in the Park; Music on the Mountain; Quilt Show; Taste of Chewelah; Light Up the Park; Chataqua Children’s Pavilion; Rainbow Grants/Scholarships and Winter Concerts. Income and Expenses for CAG events in previous years along with Sample Program-Based Budgeting Package Descriptions funded at 100% and 90% are included in the packages.

Event committee chairs are to fill out the forms and present possible event details at the next Program Budget Meeting scheduled for January 14, 5:30 at the JHS Library. Judy encouraged all of us to expand our visions of the event and discuss possibilities with other people involved in order to present a complete picture of the proposed event and the expected expenses.

The meeting adjourned at approximately 6:30 pm.

Respectfully submitted,

Diana Kinzler